

# Jean Rayburn Memorial Grant Application

Name	
Title	
Institution	
Address	
City/State/Zip	
Email Address	

**Amount Requested:** \_\_\_\_\_

Please attach a detailed description of the proposed research project. Include details on how financial support from VACRAO will be used.

- Research Grants will be awarded to professional members of admissions or records offices of VACRAO member institutions who author, co-author, or sponsor projects to enhance the profession.
- Awards will not exceed \$500.
- Research projects must be completed, documented, and sent to the Vice President of Professional Development within one year of the awarding of the grant. The research must also be submitted by the author for presentation at the next scheduled VACRAO annual meeting and/or submitted for publication in an appropriate professional journal (such as SACRAO Journal or College and University).
- Only those proposals which will add to the body of knowledge of the admissions and/or records profession will be approved. Their use must extend beyond the boundaries of one institution. Single-institution studies are acceptable, but the author must demonstrate how results may be beneficial to other institutions.

**Submit nomination forms to:**

current VACRAO Vice President for Professional Development  
listed at [www.vacrao.org](http://www.vacrao.org)